

# Notice of Teacher's Contract

To A.A. Mykland, County Superintendent of Schools:

The following contract has been made in accordance with the action of the Board of Directors, as found in the minutes of the meeting of the 6th day of February, 1929.

John Snider

Clerk District No. 15.

Teacher's position (if a graded school) High School

(This item is for the information of the county superintendent and is not a provision of the contract)

## TEACHER'S CONTRACT

It is hereby agreed, by and between the Directors of School District No. 15, County of Snohomish, State of Washington, and G.F. Hatch

the holder of a teacher's certificate now in force in said county, that said teacher is to teach and conduct the public schools of said district and maintain therein strict order and discipline at all times, supervise the school grounds, follow rules and regulations of the State Board of Education, follow the course of study lawfully adopted, keep a register of the daily attendance of each pupil attending said school, make all reports required by law or by lawful authority, and endeavor to preserve in good condition the school house, grounds, furniture, apparatus, and such other property of the District as may come under the immediate supervision of said teacher, for a term of 4 1/2 school

months, commencing on the 4th day of February, 1929, for the sum of \$710.55, to be paid in five monthly installments of \$157.90 \$142.11 calendar

dollars per month, to be paid at the end of each ~~school~~ month, out of the funds of said School District, upon a warrant drawn by the Directors of said School District and payable by the County Treasurer: Provided, That the Board, after giving the teacher notice and an opportunity to be heard in his own behalf, may for sufficient cause terminate this contract: Provided, further, That if said teacher shall be legally dismissed from school or shall have his certificate lawfully annulled, by expiration or otherwise, then said teacher shall not be entitled to compensation from and after such dismissal and annulment: Provided, further, That the wages of said teacher for the last month of the school term shall not be paid unless said teacher shall have made all reports hereinbefore mentioned, and shall have kept the register in a proper manner as directed therein.

And the Directors of said School District hereby agree to keep the school house in good repair, to provide a school register, fuel and other necessary supplies for the comfort of the school.

IN WITNESS WHEREOF, We have hereunto subscribed our names this 6th day of February, 1929.

G. F. Hatch

John Snider

Directors of School

District No. 15.

G. F. Hatch, Teacher

Attest: John Snider, Clerk.

P. O. Address Edmonds, Washington.

Approved and registered March 9, 1929.

A.A. Mykland County Superintendent.

NOTE.—The law positively requires the making of these contracts. The contract should be made in duplicate and mailed by the Clerk to the County Superintendent of Common Schools, who will register it and return one copy to the Clerk and the other to the teacher. Directors can make no contract, lawfully, which extends beyond the time when the teacher's certificate expires; and the law requires that all teachers shall be employed at school board meetings.



## RULES AND REGULATIONS BY STATE BOARD OF EDUCATION.

1. The teachers in the public schools of this state shall follow the prescribed course of study and enforce the rules and regulations of the State Board of Education; shall keep records, use blanks and render reports according to instructions.

2. Teachers shall be held responsible for the care of all school property entrusted to them; shall frequently inspect the same and promptly report to the district clerk any damage it may have received.

3. Each teacher shall prepare a program of daily exercises, a copy of which shall be posted in a conspicuous place in the school room.

4. Teachers shall exercise watchful care over the conduct and habits of the pupils while under their jurisdiction.

5. Teachers shall maintain strict order and discipline in their schools at all times. Any neglect of this requirement shall be considered good cause for dismissal. Corporal punishment may be resorted to when it becomes necessary to the preservation of proper discipline. No cruel or unusual punishment shall be inflicted; and no teacher shall administer punishment on or about the head of any pupil.

6. In any case of misconduct or insubordination, when the teacher deems it necessary for the good of the school, he may suspend a pupil, and shall immediately notify the directors of the district thereof for further action, and shall send a copy of said notice to the parents or guardians of the child.

7. Every public school teacher shall give vigilant attention to the temperature and ventilation of the school room and shall see that the atmosphere of the room is frequently changed.

8. Teachers shall have the right, and it shall be their duty to direct and control within reasonable limits the studies of their pupils: *Provided*, That all pupils shall receive instruction in the branches included in the prescribed course of study.

9. The use of tobacco in any form or place by a teacher is discountenanced, and the use of alcoholic stimulants in any form or place as a beverage is prohibited. The use of tobacco or any other narcotic on the school premises by a teacher shall work a forfeiture of his certificate.

10. The teacher shall make an estimate of the worth of each pupil's work in the several subjects as often as once every two months. This estimate shall be based upon the pupil's daily work, together with such tests as the teacher may deem it advisable to give during the period.

At the close of every term of school the teacher shall thoroughly examine, in all necessary branches, all pupils whose work has not been satisfactory, and shall leave in the register a statement of the work completed by each pupil in each subject. He shall also leave a record of the deportment of each pupil.

11. Teachers shall require excuses from the parents or guardians of pupils, either in person or by written note, in all cases of absence, tardiness or dismissal before the close of school, and no excuse shall be deemed valid except that of sickness. Excuses for absence shall be placed in the hands of the attendance officer, and it shall be the duty of said attendance officer to investigate thoroughly each case and enforce the provisions of the law relating thereto.

12. An attendance of less than one hour at any half-day's session shall not be counted by the teacher in making his or her annual report.

13. Teachers are enjoined to encourage exercises in composition and declamation, including memorization of choice selections and quotations. In the preparation of programs for rhetorical, teachers shall use every effort to secure selections of a high literary character.

14. Teachers are required to be at their respective schoolrooms at least thirty minutes before the time of opening of school in the morning and fifteen minutes before the opening of school in the afternoon.

15. Teachers are required to make due preparation daily for their duties, such preparation to include attendance upon teachers' meetings and other professional work contributing to efficient school service, which may be required by the superintendent, principal, or board of directors.